



Ref No. _____

Date: _____

THE CHAIRMAN,

BOARD OF PROFESSIONAL AND TECHNICAL EDUCATION RAWAT ISB

Subject: ISSUANCE OF CERTIFICATES/DIPLOMA.

Sir,

It is submitted that _____ number of student has/have successfully completed his/their course/s as per list attached.

It is therefore, requested that the certificates in his/their favor may kindly be issue and obliged.

Moreover a bank draft / cheque No. _____ for Rs: _____ Dated _____ is also attached.

I shall be very thankful for this act of kindness.

With regards,

Yours sincerely

Principal

